COLLEGE OF BUSINESS
COURSE SYLLABUS

FACULTY MEMBER:

TERM:

COURSE TITLE: **Public Budgeting Systems**

CRN:

COURSE NUMBER: **MPA 7202**

FACULTY CONTACT INFORMATION:

Technical requirements that may be required to utilize technology in this course:

> A headset or microphone
> A webcam
> Course Software/Hardware may be required (check with Instructor)

Textbook(s): Textbook information can be found using this link to the Campus Store website.

Pre-Requisites: Some courses may require specific pre-requisite courses. Check with your Program Chair.

COURSE DESCRIPTION:

This course is a survey of the current budget practices among all levels of government in the United States. Methods are emphasized, along with the sources and types of information needed in budgetary decision-making.

MAJOR INSTRUCTIONAL GOALS and LEARNING OBJECTIVES:

GOAL A:

This course will highlight the major differences between budgeting in the public sector versus budgeting in the private sector. After completing this course, students will understand and appreciate the various steps in the public budgeting process, including the role of the public and various constituency groups.

> **Learning Objectives**: The student will:

> A-1   Compare the differences between the focus of public and private sectors budgets.

A-4   Define the impact of externalities and pricing to public services.

A-5   Critique the responsibility to constituents and how ethical decisions are made in the budgetary process.

A-6   Examine budget preparation, approval, and execution processes.

A-7   Describe financial management in the public sector.

A-8   Examine the impact of budget decisions on domestic and international societies.

A-9   Demonstrate the ability to think critically, and prepare and deliver clear, concise oral and written communications.

TEACHING METHODOLGY:

A. Instructor Policies/Expectations:

This learning environment will be interactive with the objective of empowering the student to create an experience that is relevant to his or her learning goals. Each student will have the opportunity to engage in reading, analysis and critical thinking in a way that will add to the learning of the class.

Cyber Day: (Suggestions for <u>Cyber Day</u> sessions can be found on the website. *Add specific instructions here.)*

Disability Support Services: Wilmington University actively supports the rights of students with disabilities to have equal access to education. Wilmington University makes every reasonable effort to accommodate the needs of students with disabilities. Students must contact and self-identify with the Office of Disability Services at the New Castle Campus-Pratt Student Center and furnish <u>proper documentation</u> of their disability in order to receive available services and/or accommodations.

Student Code of Conduct: Wilmington University is a community of individuals who come together to learn, work and grow in character. Students are expected to conduct themselves in a mature and responsible manner that demonstrates commitment to the ideal of honorable behavior for oneself and the community as a whole. Students are also responsible for being familiar with and abiding by the policies and regulations of the University, which are communicated in the *University Student Handbook*.

Changes to the Syllabus: The instructor reserves the right to change the contents of this syllabus due to unforeseen circumstances. Students will be given notice of relevant changes in class, through a Canvas Announcement, or through WilmU e-mail.

B. Course Assignments:

Discussion Board:

> The purpose of the Discussion Board is to share and exchange thoughts, ideas and opinions about public policy issues on a weekly basis.
> This means active involvement in dialogue with others in the Discussion Board Forum about the materials contained in the chapters of the textbook that you will be expected to read in advance of class, as well as articles about topics related to public administration.
> You should complete your initial post for each week's Discussion Board forum no later than 11:59 PM on Wednesday of each week, and all responses should be posted no later than 11:59 PM on Sunday of each week.

Analysis of Public Budgeting article summaries:

> The purpose of the Analysis of a Public Budgeting article is to provide your perspective about the contents of an article that has been identified for you to review.

Understanding Budgeting-- Making it Real :
> The purpose of this assignment is to provide a sense and purpose in a budget from a personal, everyday perspective. By attempting to track your household income and costs weekly, all responses and understanding of how this process is

This assignment involves learning to read and use the information found in public budgets. As part of this assignment, you will be looking at budgets for an agency in a local, state or federal government.

Quiz:

The purpose of the quiz is to assess your knowledge of the materials covered in Chapters 1-7 in the textbook.

Public Budgeting Debate:

Please discuss the two sides (pros and cons) of a public budgeting issue

COURSE SCHEDULE:

Check Canvas Assignments weekly for changes or updates. This syllabus is not a contract. It is my intention to keep with the schedule laid out in this syllabus, but I reserve the right to change or clarify course topics, assignments, and deadlines. Any such changes will be found in Announcements (or announced in class), and it is the responsibility of students to keep up with these announcements.

Creating a course schedule provides students with a guide as to when course assignments are due. An example course schedule is provided below- notice how the week number, topics to be covered, and assignments to be completed are explicitly stated:

Week #	Topic/Chapters
*if this is a hybrid course, please indicate which week is online and which week is on site.	**Read All Assigned Readings / Videos /**

Week # *if this is a hybrid course, please indicate which week is online and which week is on site.	Topic/Chapters **Read All Assigned Readings / Videos /** **Supplemental Materials**	Assignments	Due Dates
		Final Paper & Oral Presentation Final Exam	